



## **Privacy policy of ATW Team Sp. z o.o. (hereinafter: 'ATW Team')**

Given the application of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter: 'GDPR') from 25 May 2018, in order to protect your personal data in the adequate manner and to provide you with the necessary information about their processing, we would like to indicate the following:

### **Basic concepts:**

1. Personal data - data with the help of which one may identify a specific person.
2. Personal data controller [administrator] - an entity that determines the means and purposes of processing the personal data made available to him. The controller [administrator] of personal data is ATW Team Sp. z o.o. with its registered office in Żory (44-240), 26 Moniuszki Street, e-mail: [rodo@atw-team.com](mailto:rodo@atw-team.com)
3. Processing of personal data - all operations performed on personal data, including their collection, recording, making available or erasure.
4. Personal Data Protection Officer - a person responsible for the security of personal data processed by ATW Team,
5. Entrusting personal data - transfer of personal data to an entity that manages them on behalf of the controller [administrator].

### **I. Processing of personal data**

At the moment when personal data are made available thereto, ATW Team becomes their controller [administrator].

Personal data are processed only to the extent in which they have been made available to us and only for the purpose of performing the objective of making them available to us, including: in order to establish and possibly maintain business relationships, including those related to the proper performance of contracts and services, in order to respond to an inquiry which has been made using the contact form available on the Company's website, as well as when it is indispensable to perform ob-

**atwteam**

ATW Team sp. z o.o.  
ul. S. Moniuszki 26  
44-240 Żory

[rodo@atw-team.com](mailto:rodo@atw-team.com)



jectives resulting from the legitimate interests pursued by the Controller [Administrator]. The purposes of the processing are included in the relevant information obligations.

**Personal data may be processed on the basis of:**

- your voluntary consent (Article 6 (1) (a) of the GDPR);
- contract which has been concluded or service which has been performed or in order to take steps before its performance or conclusion (Article 6 (1) (b) of the GDPR);
- the legitimate interest of the controller [administrator] (Article 6 (1) (f) of the GDPR), in particular to ensure the security of the provision of services and IT networks, including the purpose of investigating, establishing or defending claims by the Company.

Providing personal data is always voluntary. The consent may be withdrawn at any time, and its withdrawal does not affect the lawfulness of the processing which was carried out on its basis. However, withdrawal of consent will prevent the presentation of an appropriate offer and possible cooperation.

**The recipients of your personal data may be as follows:**

- authorized employees of the controller [administrator], as well as entities processing data on their behalf,
- entities cooperating with or associated with ATW Team,
- third parties in order to fulfill legal obligations, to execute an order of public authorities,
- entities providing services to the Controller [Administrator]

Entrusting data always takes place on the basis of an appropriate contract, and the entity to whom the data is transferred protects it in an appropriate manner. ATW Team employees have been properly authorized to process personal data and keep confidentiality in this regard.

The processing of personal data is accompanied by the use of appropriate mechanisms in order to properly secure them and prevent access by unauthorized persons. The Personal Data Protection Officer, appointed within the company, shall be responsible for the implementation and control of the data security systems used by ATW Team. The very Officer remains in touch with the competent supervisory authority.

**atwteam**

ATW Team sp. z o.o.  
ul. S. Moniuszki 26  
44-240 Żory

rodo@atw-team.com



## II. User rights

The personal data controller [administrator] takes into account the decisions of the data subject in relation to the scope and purpose of data processing. You may contact the controller [administrator] at any time in order to obtain information on the scope and purpose for which personal data are processed.

In the case of data processing based on the consent which has previously been granted, it may be withdrawn at any time. However, this will entail the subsequent impossibility of ATW Team to provide services and to get in touch with you. Similar consequences will come into being if one refers to ATW Team a request to delete personal data. Immediate erasure of data is not always possible (this applies in particular to situations where separate provisions impose an obligation on the controller [administrator] to store personal data for a specific period of time).

It is possible to update and change at any time the personal data which has been provided. In certain cases (e.g. when the data is processed for the purposes of direct marketing of services provided by the controller [administrator]), the right to object to the processing of personal data has been provided for.

Should there be a suspicion that personal data breach has occurred, please contact the Personal Data Protection Officer immediately. Owing to your information, we will be able to take steps to ensure effective protection and to prevent further violations. What is more, in the very situation, it is also possible to lodge a complaint with the competent supervisory authority for the protection of personal data, whose seat is located in Warsaw at 2 Stawki Street.

## III. Cookie policy

Cookie files (the so-called 'cookies') are IT data, in particular text files, which are stored on the Website User's end device and are intended to enable use of the Website's web pages. Cookies usually contain the name of the web page they come from, the storage time on the end device and a unique number.

### 1. What are cookies used for?

Cookies are used for the following purposes:

**atwteam**

ATW Team sp. z o.o.  
ul. S. Moniuszki 26  
44-240 Żory

rodo@atw-team.com



a. for adjusting the content of the Website pages to the User's preferences and optimizing the use of web pages; in particular, these files allow to recognize the Website User's device and to properly display the web page, tailored to their individual needs;

b. for creating statistics that help to understand how Website Users use web pages, which allows to improve their structure and content.

## 2. What 'cookies' are used on our Website?

The Website uses two basic types of cookies: 'session' cookies and 'persistent' cookies. Session cookies are temporary files that are stored on the User's end device until logging out, leaving the web page or turning off the software (web browser). 'Persistent' cookies are stored on the User's end device for the time specified in the cookie file parameters or until they are deleted by the User.

Cookies used by partners of the Website's operator, in particular by web page users, are subject to their own privacy policy.

## 3. Do 'cookies' contain personal data?

Cookies used on the Website do not store any personal data.

## 4. Managing 'cookies':

In many cases, the software used for browsing web pages (web browser) allows cookies to be stored on the User's end device by default. The Website Users can change their cookie settings at any time. These settings can be changed in particular in such a way as to block the automatic handling of cookies in the web browser settings or to inform about their every posting on the Website User's device. Detailed information on the possibilities and methods of handling cookies is available in the software's settings (web browser's settings).

- Mozilla Firefox:

<http://support.mozilla.org/pl/kb/ciasteczka>

- Internet Explorer:

<http://support.microsoft.com/kb/278835/pl>

- Google Chrome:

<http://support.google.com/chrome/bin/answer.py?hl=pl&answer=95647>

**atwteam**

ATW Team sp. z o.o.  
ul. S. Moniuszki 26  
44-240 Żory

rodo@atw-team.com



- Safari:  
<http://safari.helpmax.net/pl/oszczedzanie-czasu/blokowanie-zawartosci/>
- Opera:  
<http://help.opera.com/Linux/9.22/pl/cookies.html>

This policy is of information nature and does not replace legal provisions. Should the need to change the policy arise, its modified version will be available on our website.

**Should you have any questions, please contact us at:**

Personal Data Protection Officer

email: [rodo@atw-team.com](mailto:rodo@atw-team.com)  
ATW Team Sp. z o.o.  
26 Moniuszki Street  
44-240 Żory  
Poland

**atwteam**

ATW Team sp. z o.o.  
ul. S. Moniuszki 26  
44-240 Żory

[rodo@atw-team.com](mailto:rodo@atw-team.com)